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Website: [www.hooe-pc.gov.uk](http://www.hooe-pc.gov.uk)  
Date: 4<sup>th</sup> February 2026

The Red House  
Lower St  
Ninfield  
TN33 9ED

I hereby give notice that you are summoned to attend the Full Parish Council meeting on Monday 9<sup>th</sup> February 2026 at 7pm at the Village Hall when it is proposed to transact the business stated below.

Signed: J Scarff – Locum Clerk (Proper Officer/RFO) to Hooe Parish Council

#### Public Attendance

The meeting will be conducted in accordance with Standing Orders and any person attending the meeting must abide by these rules. The Parish Council may choose to exclude a person under section 1(8) of the Public Bodies (Admission to Meetings) Act 1960 if a person fails to meet the standards and comply with the Chairman's requests.

#### Public Questions

Public participation in matters on the agenda is at the chairman's discretion.

In accordance with Standing Orders 3(e-k), the session will last for no longer than 10 minutes with a person speaking for no longer than 2 minutes.

Any other question should be put in writing to the Clerk and a written response will be provided. Any questions raised for items listed on the agenda that cannot be answered at the Council meeting will be brought forward to the next Council meeting for response.

Close of public participation.

Members of the public are welcome to stay and observe the meeting.

#### Business To Be Transacted

1. The Chairs welcome to the meeting.
2. To receive reports to note from:
  - i. Parish Councilor's
  - ii. County Councillor – attached to the agenda.
  - iii. District Councillor
  - iv. Saint Oswalds Church
3. To receive apologies and reasons for absence in accordance with the Local Government Act 1972 S85 (1)
  - i. To consider accepting apologies
  - ii. Other absences to note

#### 4. Disclosure of Interests.

In accordance with the Localism Act 2011 and the Parish Council Code of Conduct to receive disclosures by members of personal interests in matters on agenda, the nature of the interest and whether the member regards the interest as prejudicial under the terms of the revised code of members conduct.

- i. Disclosable Pecuniary Interests
- ii. Other Interests (non-pecuniary)
- iii. To consider granting dispensations if requested.

Nb. Any changes to a member's register of interests should be notified to the clerk immediately.

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5. To receive the minutes of the Full Council Meeting held on 12<sup>th</sup> January 2026 to be considered for approval as a true record and signed by the chair.
6. Public Exclusion: in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted
7. To hear an update regarding dropping the curb on the Green and agree any actions required.
8. To consider work required to an oak tree at The Bogs and agree any action required.
9. To consider the following financial matters.
  - i. To receive the statement of accounts to 31<sup>st</sup> January 2026 for noting
  - ii. The bank reconciliation and corresponding bank statement to 31<sup>st</sup> January 2026 for noting.
  - iii. Payments to be made in February for invoices received.
  - iv. To receive the actuals v budget year to date and agree any actions required.
  - v. To agree the booking of the year end audit by the Internal auditor.
10. To consider the use of Dunks Field and agree any actions required.
11. To discuss the grant application to be submitted to WDC, to agree the priorities and any actions required.
12. To discuss the following planning application and agree a response to WDC planning department.  
  
[WD/2024/1789/FR](#)  
Springfield House, Denbigh Road, Hooe, TN33 9EU  
Part retrospective application for new privacy screen in garden.
13. To note the date of the next meeting is 9<sup>th</sup> March 2026, 7pm at Hooe Village Hall.

**Agenda circulation to all councillors.**

In accordance with The Data Protection Act 2018 all attendees of the meeting are hereby notified that the meeting will be recorded as an aide memoire for the clerk when compiling the minutes. The recordings are held securely and are deleted after the resolution that the minutes are a true and correct record. Members of the public should be aware that being present at a meeting of the Council or one of its committees or sub-committees will be deemed as the person having given consent to being recorded (photograph, film or audio recording) at the meeting, by any person present. A person or persons recording the parish meeting are reminded that the "Public Session" period may not be part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period.

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## Hooe Parish Council

### Bank - Cash and Investment Reconciliation as at 31 January 2026

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#### Confirmed Bank & Investment Balances

##### Bank Statement Balances

31/01/2026	Unity Trust Bank	62,072.25
31/01/2026	Unity Trust Bank Savings	54,438.18

**116,510.43**

##### Unpresented Payments

**107.69**

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**116,402.74**

##### Receipts not on Bank Statement

**0.00**

##### **Closing Balance**

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**116,402.74**

##### All Cash & Bank Accounts

5	Unity Trust Bank Current	61,964.56
6	Unity Trust Savings	54,438.18
	Other Cash & Bank Balances	0.00
	<b>Total Cash &amp; Bank Balances</b>	<b>116,402.74</b>

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**Bank Reconciliation Statement as at 31/01/2026  
for Cashbook 5 - Unity Trust Bank**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank	31/01/2026		62,072.25
			<u>62,072.25</u>
<b><u>Unpresented Payments (Minus)</u></b>			<b><u>Amount</u></b>
13/01/2026 BACS	Hannington Gilbert & co ltd	107.69	
			<u>107.69</u>
			61,964.56
<b><u>Unpresented Receipts (Plus)</u></b>			
		0.00	
			<u>0.00</u>
			61,964.56
		<b>Balance per Cash Book is :-</b>	<b>61,964.56</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

**Bank Reconciliation Statement as at 31/01/2026  
for Cashbook 6 - Unity Trust Savings**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Bank Savings	31/01/2026		54,438.18
			<u>54,438.18</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			54,438.18
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			54,438.18
		<b>Balance per Cash Book is :-</b>	<b>54,438.18</b>
		<b>Difference is :-</b>	<b>0.00</b>

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

**Bank Reconciliation up to 31/01/2026 for Cashbook No 5 - Unity Trust Bank**

<u>Date</u>	<u>Cheque/Ref</u>	<u>Amnt Paid</u>	<u>Amnt Banked</u>	<u>Stat Amnt</u>	<u>Difference</u>	<u>Cleared</u>	<u>Payee Name or Description</u>
12/01/2026	DD	3.00		3.00		<input checked="" type="checkbox"/>	LLOYDS BANK
12/01/2026	SO	65.52		65.52		<input checked="" type="checkbox"/>	UNISERVE LTD
13/01/2026	BACS	107.69			107.69	<input type="checkbox"/>	Hannington Gilbert & co ltd
13/01/2026			80.00	80.00		<input checked="" type="checkbox"/>	Receipt(s) Banked
28/01/2026	DD	64.21		64.21		<input checked="" type="checkbox"/>	BRITISH GAS
28/01/2026	DD	270.00		270.00		<input checked="" type="checkbox"/>	Wealden District Council
29/01/2026	DD	330.13		330.13		<input checked="" type="checkbox"/>	VALDA ENERGY
31/01/2026	DD	61.49		61.49		<input checked="" type="checkbox"/>	EVERFLOW
31/01/2026	DDR	7.95		7.95		<input checked="" type="checkbox"/>	UNITY TRUST BANK
31/01/2026			100.00	100.00		<input checked="" type="checkbox"/>	Receipt(s) Banked
		<u>909.99</u>	<u>180.00</u>				

**Signatory 1:**

Name .....Signed .....Date .....

**Signatory 2:**

Name .....Signed .....Date .....

## Hooe Parish Council

### Summary Receipts and Payments for Year Ended 31st March 2026

Last Year Ended 31st March 2025		Current Year Ended 31st March 2026
	<b>Receipts</b>	
34,983.00	Precept	45,714.00
<b>34,983.00</b>	Sub Total	<b>45,714.00</b>
	<b>Operating Income</b>	
2,216.70	Income	980.47
2,003.13	Village Hall	690.00
4,115.00	Pavilion / Recreation Grounds	1,960.00
1,348.88	Allotments	60.00
49,477.80	Parish Land	0.00
6,737.48	VAT Data	1,412.43
<b>100,881.99</b>	Total Receipts	<b>50,816.90</b>
	<b>Running Costs</b>	
46,832.53	Administration	16,754.87
0.00	Amenity	1,432.20
3,494.69	Village Hall	1,007.48
7,053.42	Pavilion / Recreation Grounds	2,948.99
3,482.42	Allotments	1,075.39
725.00	Jubilee Woods	0.00
4,272.66	Parish Land	158.95
7,214.55	VAT Data	1,621.86
<b>73,075.27</b>	Total Payments	<b>24,999.74</b>
	<b>Receipts and Payments Summary</b>	
<b>62,778.86</b>	<b>Opening Balance</b>	<b>90,585.58</b>
100,881.99	Add Total Receipts(As Above)	50,816.90
163,660.85		141,402.48
73,075.27	Less Total Payments(As Above)	24,999.74
<b>90,585.58</b>	<b>Closing Balance</b>	<b>116,402.74</b>
	<b>These cumulative funds are represented by:</b>	
1,127.87	Unity Trust Bank Current	61,964.56
0.00	Barclays Current A/C 8126	0.00
0.00	Barclays Current A/C 1178	0.00
0.00	Santander	0.00
89,457.71	Unity Trust Savings	54,438.18
0.00	Petty Cash	0.00
<b>90,585.58</b>		<b>116,402.74</b>
	<b>Reserve Balances are represented by:</b>	
27,806.72	Current Year Fund	25,817.16
-208.17	General Reserves	27,598.55
8,975.23	EMR - V/H Public Donations	8,975.23

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**Hooe Parish Council**

**Summary Receipts and Payments for Year Ended 31st March 2026**

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Last Year Ended 31st March 2025		Current Year Ended 31st March 2026
1,555.10	EMR - Youth Money	1,555.10
47,049.12	EMR Capital Receipt	47,049.12
4,907.58	EMR Compliance & Risks	4,907.58
500.00	EMR Allotment Deposits	500.00
<u><b>90,585.58</b></u>		<u><b>116,402.74</b></u>

Signed : \_\_\_\_\_ (Chairman) \_\_\_\_\_ (RFO)

## Detailed Receipts &amp; Payments by Budget Heading 31/01/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>100</u> <u>Income</u>							
1076 Precept	45,714	45,714	0			100.0%	
1080 Bank Interest	980	1,575	595			62.3%	
Income :- Receipts	<b>46,694</b>	<b>47,289</b>	<b>595</b>			<b>98.7%</b>	<b>0</b>
<b>Net Receipts</b>	<b>46,694</b>	<b>47,289</b>	<b>595</b>				
<u>200</u> <u>Administration</u>							
4000 Clerks Salary	2,552	12,751	10,199		10,199	20.0%	
4001 Clerks Contingency Hours	0	1,784	1,784		1,784	0.0%	
4010 HMRC	1,263	5,133	3,870		3,870	24.6%	
4011 HMRC Contingency EE/ER	0	1,065	1,065		1,065	0.0%	
4060 Office Allowance	0	780	780		780	0.0%	
4080 Stationery / Office Supplies	0	300	300		300	0.0%	
4081 Mobile phone	78	108	30		30	72.3%	
4082 Office Expenses	498	200	(298)		(298)	248.8%	
4084 Council Meetings Hire Costs	0	500	500		500	0.0%	
4085 Office Expenses	787	0	(787)		(787)	0.0%	
4089 Software	565	0	(565)		(565)	0.0%	
4090 Subscriptions	588	882	294		294	66.7%	
4100 IT Support	451	1,605	1,154		1,154	28.1%	
4105 WEB DO NOT USE	249	0	(249)		(249)	0.0%	
4110 Professional Services	6,039	2,000	(4,039)		(4,039)	301.9%	
4111 Other Professional Services	238	200	(38)		(38)	118.8%	
4120 Insurance	2,575	1,800	(775)		(775)	143.1%	
4130 Clerks Training	0	400	400		400	0.0%	
4140 Councillor Training	0	300	300		300	0.0%	
4150 Section 137 Payments	0	500	500		500	0.0%	
4180 Auditors Services	770	1,000	230		230	77.0%	
4185 Land Surveyor	0	1,000	1,000		1,000	0.0%	
4191 Bank Charges	99	216	117		117	46.0%	
4200 Contingency	3	0	(3)		(3)	0.0%	
4400 Parish Events	0	200	200		200	0.0%	
Administration :- Indirect Payments	<b>16,755</b>	<b>32,724</b>	<b>15,969</b>	<b>0</b>	<b>15,969</b>	<b>51.2%</b>	<b>0</b>
<b>Net Payments</b>	<b>(16,755)</b>	<b>(32,724)</b>	<b>(15,969)</b>				
<u>300</u> <u>Amenity</u>							
4300 Grass & Hedge Cutting	945	0	(945)		(945)	0.0%	
4335 Repairs & Maintenance	420	0	(420)		(420)	0.0%	
4340 Water Rates	67	0	(67)		(67)	0.0%	
Amenity :- Indirect Payments	<b>1,432</b>	<b>0</b>	<b>(1,432)</b>	<b>0</b>	<b>(1,432)</b>		<b>0</b>
<b>Net Payments</b>	<b>(1,432)</b>	<b>0</b>	<b>1,432</b>				

## Detailed Receipts &amp; Payments by Budget Heading 31/01/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>310 Village Hall</u>							
1400 Village Hall Hire Income	690	1,710	1,020			40.4%	
Village Hall :- Receipts	<b>690</b>	<b>1,710</b>	<b>1,020</b>			<b>40.4%</b>	<b>0</b>
4111 Other Professional Services	150	0	(150)		(150)	0.0%	
4330 Infrastructure Maintenance	0	1,500	1,500		1,500	0.0%	
4335 Repairs & Maintenance	90	0	(90)		(90)	0.0%	
4340 Water Rates	100	339	239		239	29.6%	
4350 Electricity	668	985	317		317	67.8%	
4360 Building Cleaning	0	200	200		200	0.0%	
Village Hall :- Indirect Payments	<b>1,007</b>	<b>3,024</b>	<b>2,017</b>	<b>0</b>	<b>2,017</b>	<b>33.3%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(317)</b>	<b>(1,314)</b>	<b>(997)</b>				
<u>320 Pavilion / Recreation Grounds</u>							
1500 R / Ground Pitch Hire Income	1,510	1,150	(360)			131.3%	
1505 R / Ground Event Hire Income	450	450	0			100.0%	
Pavilion / Recreation Grounds :- Receipts	<b>1,960</b>	<b>1,600</b>	<b>(360)</b>			<b>122.5%</b>	<b>0</b>
4111 Other Professional Services	150	0	(150)		(150)	0.0%	
4300 Grass & Hedge Cutting	1,795	4,035	2,240		2,240	44.5%	
4320 Dog / Litter Bin Emptying	665	878	214		214	75.7%	
4330 Infrastructure Maintenance	0	1,700	1,700		1,700	0.0%	
4340 Water Rates	67	240	173		173	28.0%	
4350 Electricity	272	279	7		7	97.6%	
4360 Building Cleaning	0	200	200		200	0.0%	
Pavilion / Recreation Grounds :- Indirect Payments	<b>2,949</b>	<b>7,332</b>	<b>4,383</b>	<b>0</b>	<b>4,383</b>	<b>40.2%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(989)</b>	<b>(5,732)</b>	<b>(4,743)</b>				
<u>330 Allotments</u>							
1300 Allotment Plot Hire Income	60	495	435			12.1%	
1303 Water Income - Parish Farm	0	570	570			0.0%	
Allotments :- Receipts	<b>60</b>	<b>1,065</b>	<b>1,005</b>			<b>5.6%</b>	<b>0</b>
4300 Grass & Hedge Cutting	960	1,040	80		80	92.3%	
4330 Infrastructure Maintenance	0	500	500		500	0.0%	
4340 Water Rates	115	820	705		705	14.1%	
Allotments :- Indirect Payments	<b>1,075</b>	<b>2,360</b>	<b>1,285</b>	<b>0</b>	<b>1,285</b>	<b>45.6%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(1,015)</b>	<b>(1,295)</b>	<b>(280)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 31/01/2026

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>340 Jubilee Woods</u>							
4300 Grass & Hedge Cutting	0	1,040	1,040		1,040	0.0%	
Jubilee Woods :- Indirect Payments	<b>0</b>	<b>1,040</b>	<b>1,040</b>	<b>0</b>	<b>1,040</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(1,040)</b>	<b>(1,040)</b>				
<u>345 Parish Land</u>							
1201 Tenants Insurance Income	0	488	488			0.0%	
4122 Tenants Insurance Income	0	1,108	1,108			0.0%	
Parish Land :- Receipts	<b>0</b>	<b>1,596</b>	<b>1,596</b>			<b>0.0%</b>	<b>0</b>
4121 Landlords Insurance	0	1,108	1,108		1,108	0.0%	
4300 Grass & Hedge Cutting	0	1,980	1,980		1,980	0.0%	
4302 Village Planting	159	200	41		41	79.5%	
4310 Tree Works	0	250	250		250	0.0%	
4330 Infrastructure Maintenance	0	600	600		600	0.0%	
Parish Land :- Indirect Payments	<b>159</b>	<b>4,138</b>	<b>3,979</b>	<b>0</b>	<b>3,979</b>	<b>3.8%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(159)</b>	<b>(2,542)</b>	<b>(2,383)</b>				
<u>999 VAT Data</u>							
115 VAT on Receipts	1,412	0	(1,412)			0.0%	
VAT Data :- Receipts	<b>1,412</b>	<b>0</b>	<b>(1,412)</b>				<b>0</b>
515 VAT on Payments	1,622	0	(1,622)		(1,622)	0.0%	
VAT Data :- Indirect Payments	<b>1,622</b>	<b>0</b>	<b>(1,622)</b>	<b>0</b>	<b>(1,622)</b>		<b>0</b>
<b>Net Receipts over Payments</b>	<b>(209)</b>	<b>0</b>	<b>209</b>				
Grand Totals:- Receipts	<b>50,817</b>	<b>53,260</b>	<b>2,443</b>			<b>95.4%</b>	
Payments	<b>25,000</b>	<b>50,618</b>	<b>25,618</b>	<b>0</b>	<b>25,618</b>	<b>49.4%</b>	
<b>Net Receipts over Payments</b>	<b>25,817</b>	<b>2,642</b>	<b>(23,175)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>25,817</b>	<b>2,642</b>	<b>(23,175)</b>				